



EASTERN SAN JOAQUIN GROUNDWATER AUTHORITY

Board of Directors Meeting

AGENDA

Wednesday - January 11, 2023

10:30 a.m. – 12:00 p.m.

San Joaquin County Robert J. Cabral Agricultural Center
2101 E. Earhart Avenue, Stockton CA 95206

- I. **Call to Order/Pledge of Allegiance & Safety Announcement/Roll Call**
- II. **Scheduled Items**
 - A. Discussion / Action Items:
 1. Approval of the November 9th, 2022 Meeting Minutes - [Page 3](#)
 2. Selection of Officers: Staff Report - [Page 7](#)
 3. 2023 Calendar and Committees: Staff Report - [Page 8](#)
 4. Annual Report Process for Adoption, Delegation to ad Hoc Technical Advisory Committee and Steering Committee: Staff Report - [Page 9](#)
 5. Department of Water Resources Facilitation Support Service Work Plan, Communications and Engagement Plan Update: Staff Report and Work Plan - [Page 11](#)
 6. Review of 2022
 7. Priorities for 2023
 8. Status of GSA Project Management Actions (PMAs) – Round Table Update
- III. **Staff/DWR Reports**
 - A. Staff Reports
 - B. DWR Report
- IV. **Directors' Comments**
- V. **Public Comment (non-agendized items)**
- VI. **Future Agenda Items**
- VII. **Adjournment**

Next Regular Meeting

Wednesday, February 9, 2023

10:30 a.m. – 12:00 p.m.

San Joaquin County Robert J. Cabral Agricultural Center

EASTERN SAN JOAQUIN GROUNDWATER AUTHORITY

Board of Directors Meeting

AGENDA

(Continued)

Action may be taken on any item

Agendas and Minutes may also be found at <http://www.ESJGroundwater.org>

Note: If you need disability-related modification or accommodation in order to participate in this meeting, please contact San Joaquin County Public Works Water Resources Staff at (209) 468-3089 at least 48 hours prior to the start of the meeting.

EASTERN SAN JOAQUIN GROUNDWATER AUTHORITY
Board Meeting Minutes
November 9, 2022

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE & SAFETY ANNOUNCEMENT/ROLL CALL

The Eastern San Joaquin Groundwater Authority (GWA) Board Meeting convened the Manteca Transit Center in Manteca, CA. Chairman Winn called the meeting to order at 10:36 am on November 9, 2022.

Angie Provencio of San Joaquin County Water Resources Division conducted roll call.

In attendance: George Biagi, Alan Nakanishi, David Breitenbucher, Dan Wright, Myron Blanton, Mike Henry, Eric Thorburn, John Herrick, Fritz Buchman, Mel Panizza, Chuck Winn, Joe Valente, and Brandon Nakagawa

II. SCHEDULED ITEMS

A. Discussion/Action Items

1. SGMA Round 2 Grant Priorities and GSA Cost Allocation

The Board considered three items: 1) the SGMA Round 2 grant project priority list, 2) the cost distribution to the submitting GSAs for grant preparation, and 3) the GSAs method of payment to reimburse the GWA. Matt Zidar described the SGMA Round 2 grant GSA project review and selection process. GSA proposals were reviewed and prioritized by the Technical Advisory Committee (TAC) and Steering Committee (SC) for inclusion in the grant. The grant application is due December 13, 2022. Nine projects were presented by five GSA project sponsors and six projects with four project sponsors were selected for inclusion in the grant application. The resultant project ranking is shown in the table below and was presented to the SC on November 3, 2022. The table also shows the cost allocation to each of the project proponents for covering the grant preparation. The SC reviewed several cost allocation scenarios and referred them to the Board. The project proponents supported and recommended the cost distribution in Alternative 4:

GSA Grant Preparation Cost Distribution				Alternative 4
Project and Ranking	Local Project Sponsor	Grant Request	% of Total	Split
C1: Monitoring Network Optimization	ESJGWA	\$ 500,000	3%	\$ 6,708
C2: Delta WTP Groundwater Recharge Project	City of Stockton	\$ 2,500,000	13%	\$ 10,208
C3: West Groundwater Recharge Basin	SEWD	\$ 1,500,000	8%	\$ 8,336
C4: City of Stockton DAC AMI	City of Stockton	\$ 1,000,000	5%	\$ 7,583
C5: Tecklenberg Reservoir	NSJWCD	\$ 500,000	3%	\$ 6,708
C6: Bellota Weir	SEWD	\$ 13,840,000	69%	\$ 30,176
C7: Grant Administration	ESJGWA	\$ 160,000		\$ -
Total		\$ 20,000,000		\$ 69,720

Motion: Mike Henry made the motion to accept the project priority list and costs allocation. David Breitenbucher seconded. The vote was unanimous.

Discussion of the needed budget amendments was moved to Agenda Item 2 so all of the cost allocation for the grant preparation could be considered along with the other proposed budget amendments to transfer monies to cover the costs for responding to DWR comments on the GSP and preparing revisions and amendments to the GSP.

2. Budget Adjustment to Account for Cost Overruns on the Department of Water Resources Response to Comment and other Budget Adjustments

Matt Zidar reviewed the FY 22-23 adopted Board budget. The FY 22-23 GWA budget did not include funds to support grant applications. These costs are the responsibility of the GSA project proponents as noted above. The estimated total cost for Woodard & Curran to prepare the SGMA Round 2 grant is \$70,000 on a time and materials basis. It was proposed that the Board approve a budget increase of \$70,000 to cover grant preparation costs, amend the budget for this purpose and authorize an additional amendment to Woodard & Curran Agreement A-20-1 for Task Order 9 to prepare the grant. The table below shows the proposed amendments to the Woodard & Curran Agreement. The table also shows the amendments to the FY 22-23 budget implied by the proposed actions. The Board discussed the recommendations.

Table 1

Activity	Task Order Amount	A-20-1 Contract NTE
TO 1: A-20-1 2020 Annual Report, GWA support TO 1: Revision (03/31/2022)	\$162,000 (8,000) \$154,000	\$162,000
TO 2: DMS Implementation, Monitoring Network Expansion & Well Drilling1 (Engineering)	\$275,000	\$437,000
TO 3: 2021 Annual Report	\$49,924	\$486,924
TO 4: Model Develop & Support TO 4: Revision (03/31/2022)	\$130,000 13,000 \$143,000	\$616,924
TO 5: GSP Implementation Services	\$90,000 (5,000) \$85,000	\$706,924
TO 6: Support to GWA for Responding to DWR Comment Revision (11/09/2022)	\$100,000 100,000	\$906,924
TO 7: Prepare WY 2022 Annual Report	\$49,840	\$956,764
TO 8: Water Accounting Framework	\$75,000	\$1,031,764
TO 9: SGMA Round 2 Grant Preparation	\$70,000	\$1,101,764

Motion: That the GWA assume the responsibility for the SGMA Round 2 grant application costs; invoice the GSA agencies submitting grant applications for \$70,000; amend the FY 22-23 GWA Budget to increase revenue line 15 (Rebates and Refunds) by \$70,000 to include GSA reimbursements for grant application costs, and increase expense line 42 (Grant Writing) by \$70,000; approve an additional amendment to the Woodard & Curran A-20-1 Agreement by \$70,000 and authorize the Secretary to issue a new Task Order 9, Grant Preparation, bringing the

total contract Not to Exceed amount of \$1,101,764. **Dan Wright motioned, and Melvin Panizza seconded. The vote was unanimous.**

Mr. Zidar and the staff report in the agenda package explain that California Department of Water Resources (DWR) determined that the Eastern San Joaquin Subbasin Groundwater Sustainability Plan (ESJ GSP), submitted in 2020, was incomplete. Responses to the DWR identified deficiencies, responding to DWR comments, and revisions and addendums to the ESJ GSP, were due to DWR by July 27, 2022. The Board previously approved (March 9, 2022) issuance of Task Order 6 to A-20-1 to the Woodard & Curran agreement for professional services to assist with the response to DWR’s comments and allocated a budget of \$100,000. The FY 22-23 Line 50 budget contains \$40,000 (Response and Coordination for DWR Review); however, this effort has resulted in unexpected increased labor hours for Woodard & Curran and cost overruns. Staff recommended the GWA Board of Directors approve a reallocation of funds through a budget adjustment of the FY22-23 budget to fund the overrun in Woodard & Curran’s Master Services Agreement (A-20-1).

Motion: Amend the FY 22-23 adopted GWA budget to transfer \$60,000 from budget line 63 (Reserve Dedication- FY 22-23) to budget line 50 (Response and Coordination for DWR Review) to increase the Line 50 budget amount to fully fund the cost overruns for preparing the Revised Eastern San Joaquin Groundwater Sustainability Plan and responding to DWR comments; and approve a \$100,000 increase to the Woodard & Curran Agreement A-20-1 for Task Order 6 (Support to GWA for Responding to DWR Comment and GSP), that brings the A-20-1 contract Not to Exceed amount to \$1,031,764: **John Herrick motioned, and Alan Nakanishi seconded. The vote was unanimous.**

Mr. Zidar referenced the staff report, noting that DWR and the GWA entered into a funding agreement, 460001643, which authorizes \$7.6M in SGMA Round 1 project funding. These funds are identified in the FY 22-23 budget. In order receive funding from DWR for the County’s project as well to facilitate project accounting and process payments to the other Local Project Sponsors, DWR has indicated the fund for the grant activities will need to be managed in a non-interest-bearing fund. It is recommended that the San Joaquin County Auditor-Controller establish a non-interest-bearing fund for this purpose and that the GWA Board authorize the transfer of \$7.6M of appropriations approved by the GWA Board for FY 22-23 for the SGMA Implementation Grant Award activities to the new fund.

Motion: Authorize GWA Staff to request the San Joaquin County Auditor-Controller establish a non-interest-bearing fund to manage and distribute the SGMA Implementation Grant Award to the GWA under DWR/GWA Agreement 460001643 and authorize the transfer of \$7.6M of appropriations approved by the GWA Board for FY 22-23 the fund.

David Breitenbucher motioned, and Eric Thorburn seconded. The vote was unanimous.

3. Resolution thanking the Chairman for Service in Developing the Eastern San Joaquin Groundwater Basin Groundwater Sustainability Plan

Fritz Buchman shared a few words of gratitude towards Chairman Chuck Winn for his service in developing the ESJ Groundwater Basin Groundwater Sustainability Plan.

Motion: John Herrick motioned, and Melvin Panizza seconded. The vote was unanimous.

III. STAFF/DWR Reports

A. Staff Reports – none

B. DWR Report – Dominic Johnson shared the draft Environmental Report is posted to the website and comments are welcomed.

IV. Directors' Comments

Chairman Chuck Winn shared brief moments during his years of service, and he thanked the Board for their dedication and support.

V. Public Comments

No public comments

VI. Future Agenda Items

None

VII. Adjournment at 11:54am



EASTERN SAN JOAQUIN GROUNDWATER AUTHORITY

Memo

To: Eastern San Joaquin Groundwater Authority (GWA) Board of Directors

From: Matt Zidar, Water Resources Manager

RE: Selection of Officers

Date: January 11th, 2023

Summary: Bylaws state ESJGWA Officers shall be chosen by the members of the Board and shall consist of a Chair and a Vice-Chair for two-year terms

Discussion: Article IV, Officers deals with the process to appoint the Chair and Vice Chair of the GWA at a June meeting, stating that elected officers shall be chosen by the Board from the members of the Board and shall consist of a Chair and a Vice-Chair. The current Chair was termed out of office in January from his post with the Board of Supervisors and will be absent at any future meetings. A new Chairman or Chair Pro Tem needs to be selected by the membership. Section 3C of the bylaws addresses absences stating that in the absence of both the Chair and Vice-Chair, a majority of the Board shall select a Director to serve as Chair Pro Tem. The current vice chairman has agreed to run the meetings until such time as a new Chair or Chair Pro Tem is selected. No nomination process is identified. The duties of the Chair are articulated in Section 3:

1. The Chair shall preside at all meetings of the Board and such other meetings approved by the Board
2. The Chair shall serve as official spokesperson for the Board
3. The Chair shall appoint such committees and other working groups as prescribed by the Board
4. The Chair shall designate Directors or others to represent the Board at various meetings, hearings, and conferences
5. The Chair shall perform such other duties as necessary to carry out the work of the Board
6. The Chair shall perform such duties as prescribed by law

Recommendation: Select the ESJGWA Officers consistent with the Joint Powers Authority and Bylaws



EASTERN SAN JOAQUIN GROUNDWATER AUTHORITY

Memo

To: Eastern San Joaquin Groundwater Authority (GWA) Board of Directors

From: Matt Zidar, Water Resources Manager

RE: Item A.3 Adoption of 2023 Calendar and Committees

Date: January 11th, 2023

Summary: The Board will consider adoption of the annual meeting calendar

Discussion: Meeting Calendar: Bylaws Article V, Meetings, Section 1. Regular and Special Meetings states that the Board shall hold a regular meeting on the second Wednesday of each month, at 9:30 a.m., or at a time, specified by the Authority Board. The Authority’s Board may designate the location of such regular meetings in a duly adopted Resolution of the Authority Board. Any regular meeting may be rescheduled on an individual basis as to date, time and place, by motion of the Authority Board or at the direction of the Authority Secretary, in the event of a conflict with holidays, Directors’ schedules, or similar matters, or, in the event of a lack of a quorum. Special meetings may be called. All Board and standing committee meetings are conducted in accordance with the California Ralph M. Brown Act by the Chair, or by any nine Directors.

After adoption of the Groundwater Sustainability Plan, the Board sought to meetings quarterly and schedule special meetings as necessary via notice per Section 5 of the bylaws. The proposed GWA Board Calendar below shows the quarterly meetings in Bold. The meetings are to be held at 10:30 at the Cabral Agricultural Center. Planned special meetings and the primary purpose are indicated. Other items may be added to these agendas.

Proposed 2023 GWA Board Calendar
January 11, 2023
February 8 th 2023
March 8 th , 2023, Item: Annual Report (may not be required)
April 12th 2023
May 10 th , 2023, Item: Annual Budget
July 12th 2023
October 11th 2023

Committees: The GWA Steering Committee (SC) is the only standing committee of the Board and meetings are held at 9:30 the second Wednesday of every month. The SC coordinates activities between the meetings of the full Board and acts under direction of the Board. All meetings are subject to the Brown Act and duly noticed.



EASTERN SAN JOAQUIN GROUNDWATER AUTHORITY

Memo

To: Eastern San Joaquin Groundwater Authority (GWA) Board of Directors

From: Matt Zidar, Water Resources Manager

RE: Annual Report Process for Adoption

Date: January 11th 2023

Summary: Define the process for preparation and submittal of the required Eastern San Joaquin Annual Report for Water Year 2022

Discussion: Pursuant to SGMA, GSAs are required to prepare and submit an Annual Report to the California Department of Water Resources (DWR) by April 1 of each year. The GWA prepared the Water Year 2020 and Water Year 2021 Annual Reports on behalf of the GSA members. The Board adopts the annual report. The Public Works Water Resources Division coordinates with the GSAs to gather the data, manage the consultant selected to prepare the annual report, and submits the document to DWR.

The report is due to DWR April 1, 2023. The quarterly Board meeting would be April 12th 2023. It is recommended that the Board assign development and review of the Water Year 2022 and Water Year 2023 Annual Report to the ad hoc Technical Advisory Committee (TAC) and the Steering Committee. The TAC will review the draft report, recommend any changes and make a recommendation to the Steering Committee meeting to be considered at their March 8, 2023 meeting and to accept the report, directing the Secretary to submit the document to DWR.

Recommendation: Action for the ESJGWA Steering Committee to recommend the GWA Board to delegate development and submittal of the Water Year 2022 and Water Year 2023 Annual reports to the Technical Advisory Committee and Steering Committee and authorize submittal to DWR by the April 1, 2023 deadline.

The Chairman may appoint ad hoc committees to address specific issues and assignments and for a defined time frame, bringing information or recommendation to the full Board. The ad hoc committees are not subject to the Brown Act. A Technical Advisory Committee was formed of GSA Board members, agency staff or their consultants to inform the development, calibration, use and acceptance of the ESJ Integrated Water Flow Model (IWFM); coordinate the development and review of the annual reports; and support preparation of the response to DWR comments. An Ad Hoc Legal/Policy Committee was formed as a working group to review staff and consultant responses to the DWR comments on the GSP and inform the Board on legal and policy matters. The revised GSP was prepared and submitted in January 2022.

During development of the GSP the Board formed an Advisory Committee (Article VI, Section 1) whose purpose was to obtain of stakeholder input and more widely inform the community potentially affected by the Sustainable Groundwater Management Act and with interest in the GSP. This became inactive after the GSP was adopted.

GSAs may coordinate between themselves on topics of common interests and bring back ideas, recommendations, or related work products to the Board for consideration and subsequent Board actions. Several GSAs proposed discussion of a Water Accounting Framework and are working to develop a plan to be brought back to the Board.

Policy Questions for Discussion:

1. Should the Ad Hoc TAC be a standing committee?
2. Should there be other standing committees that would help meet GSP objectives? (e.g., budget, communications and engagement, funding and finance, etc.)
3. Are there other work groups or ad hoc committees needed to meet the GWA goals and focus on specific assignments and specific topics, and to advise the Board?



Memo

To: Eastern San Joaquin Groundwater Authority (GWA) Board of Directors

From: Matt Zidar, Water Resources Manager

RE: Department of Water Resources Facilitation Support Service Work Plan, Communications and Engagement Plan Update

Date: January 11th 2023

Summary: The California Department of Water Resources (DWR) provides Facilitation Support Services to GSAs and related groups to help with development and implementation of SGMA and the GSP. The work plan to update the Communications and Engagement Plan (C&E Plan) will be presented and discussed.

Discussion: Under DWR Contract No. 4600013267, AM-02 Stantec Consulting Services Inc. (Contractor) provides FSS professional in support of DWR's Sustainable Groundwater Management Program. Implementation Service Plan (ISP) No. 27.1: East San Joaquin Subbasin (5-022.01) authorizes Contractor to deliver to support the SGMA Program in the East San Joaquin Subbasin. The summary of the Work Plan is attached. The end result will be an updated C&E Plan defining the basic program and those efforts that need to be planned as work to update the 2025 GSP moves forward. There is no fiscal impact at this time and the services are provided to the GWA by DWR. This work will help define the costs and elements to be included in the next two fiscal year GWA budgets. GSAs and stakeholders will be surveyed to identify needs and help formulate the plan. The draft plan will be brought back to the Board for discussion and action at a future date.

Recommendation: There is no action at this time.

Eastern San Joaquin Groundwater Authority
ISP 27.1 Task 4: Communication and Engagement Plan Update Work Plan

Color Key: **Green = Meeting with or action for Plan Manager**, **Orange = Stantec action**

Deliverable	Due Date ¹	Responsible Party	Goals, Objectives, and Process Steps
C&E Plan Update Kick-Off			
<ul style="list-style-type: none"> ❖ C&E Inventory ❖ ISP 27.1 Task 4 Work Plan ❖ Stakeholder Interview List 	<ul style="list-style-type: none"> ❖ December 16, 2022 ❖ TBD 	<ul style="list-style-type: none"> ❖ Stantec ❖ Plan Manager 	<ul style="list-style-type: none"> • Review and revise/confirm completeness of C&E Inventory • Review and revise/confirm schedule and milestones of Work Plan. • Identify and confirm objectives of Stakeholder Survey and GSA Manager Survey. • Preliminary identification of individuals and organizations to engage in C&E Plan Update; define and confirm goals and objectives of interviews.
Survey and Data Collection			
❖ Stakeholder Survey		Stantec	<ul style="list-style-type: none"> • Develop and forward survey to PM for review and approval. • Approved survey to be distributed to stakeholders identified by PM. • Survey results to be included within survey findings presentation and C&E Plan Update.
❖ GSA Manager Survey		Stantec	<ul style="list-style-type: none"> • Develop and forward survey to PM for review and approval. • Approved survey to be distributed to GSA Managers identified by PM. • Survey results to be included within survey findings presentation and C&E Plan Update.
❖ Stakeholder Interview Questionnaire		Stantec	<ul style="list-style-type: none"> • Questionnaire to include list of questions stakeholders will be asked during one-one-one interviews. This item is separate from the surveys.
❖ Stakeholder Interviews		Stantec	<ul style="list-style-type: none"> • Stantec to conduct up to eight (8) one-one-one or small group interviews with stakeholders identified by PM. Findings to be incorporated into C&E Plan Update.
❖ Survey Findings Presentation		Stantec	<ul style="list-style-type: none"> • PowerPoint presentation encompassing stakeholder and GSA manager survey results to be developed by Stantec and presented to PM.

¹ All dates are tentative and subject to change based on needs, direction from PM, and internal/external scheduling constraints, especially in light of the approaching Dec/Jan holidays.

Eastern San Joaquin Groundwater Authority
ISP 27.1 Task 4: Communication and Engagement Plan Update Work Plan

Color Key: **Green = Meeting with or action for Plan Manager**, **Orange = Stantec action**

Deliverable	Due Date ¹	Responsible Party	Goals, Objectives, and Process Steps
C&E Plan Update			
❖ Draft		Stantec	<ul style="list-style-type: none"> Stantec to develop draft v1 of the C&E Plan Update and forward to PM for review.
❖ PM Review of Draft ²		Plan Manager	<ul style="list-style-type: none"> PM to review, edit, and provide comments on draft v1 and return reviewed copy to Stantec.
❖ Stantec Finalizes C&E Update		Stantec	<ul style="list-style-type: none"> Stantec to finalize C&E Plan Update inclusive of comments/edits from PM.
Public Workshops			
<ul style="list-style-type: none"> ❖ Agenda ❖ Facilitation Plan ❖ Presentation Summary 	TBD	Stantec	<ul style="list-style-type: none"> Date, purpose, and objective of meeting to be determined.
<ul style="list-style-type: none"> ❖ Agenda ❖ Facilitation Plan ❖ Presentation Summary 	TBD	Stantec	<ul style="list-style-type: none"> Date, purpose, and objective of meeting to be determined.
Factsheets			
❖ Factsheet	TBD	Stantec	<ul style="list-style-type: none"> Topic and distribution date to be determined.
❖ Factsheet	TBD	Stantec	<ul style="list-style-type: none"> Topic and distribution date to be determined.

² Comments provided by the ESJ GSAs compiled and coordinated by Plan Manager.